

Confidential Staffing Proposal

Your staffing proposal should have the following required sections in the following pages.
(Delete this first page and replace with a title page)

The xx foundation will evaluate this staffing proposal and place an assessment score on your public application. We will keep the details of this staffing proposal secret and separate from your public proposal.

Note that the following sections are the minimum list of required sections. Additional sections, such as a Background section or Supporting Information section are recommended but not required.

Executive Summary

1 page or less.

Qualifications for each Team Member

Make a subsection for each team member. Link their resume or curriculum vitae. Provide a detailed summary of their applicable background to complete the tasks in your proposal. Feel free to include specific projects/publications in your description.

Team Composition

Describe the team composition, including the roles and responsibilities of each team member. Your composition should include the level (e.g., principal contributor, junior or senior software engineer, cryptographer, etc) of each team member. A list or simple table is preferred. Explain why this team member meets the proposed role and level.

Proposed Awards

For each milestone, propose the number of xx that should be awarded. A list is preferred.

Contact Information

The private information on how to contact you to ask questions about the proposal. This should include an email, phone number, and xx messenger username.